

Dear Parents/Carers

**St Christopher's Academy Breakfast and After School Club**

Our Breakfast and After school club is open between 7:45am and 6pm. We are open to ALL children including Nursery and we offer split sessions and sibling discounts.

Breakfast club is open between 7.45 and 8.45am - £5.50 including breakfast

Toast, fruit and a variety of cereals are offered at Breakfast club.

After school club is open between 3.15pm - 6pm.

Split sessions are; 1<sup>st</sup> session 3.15pm - 4.30pm - £6.00 including a light snack

2nd Session 4.30-6pm £6.00

Both Sessions 3:15-6pm      £12.00

A healthy light snack including fruit is offered during After school club.

A variety of activities and games are planned for all sessions.

Contact number during sessions: 07436 092478

Email address for the club is: [sca-basc@bestacademies.org.uk](mailto:sca-basc@bestacademies.org.uk)

The breakfast and after school club is situated in the school hall with drop off and collection from the school main reception. There is a bell on the front door for club use.

All bookings for the club will need to be made online through Magic Booking. Please see details about magic booking below;

Account: Your account will automatically be created by importing yours and your children data from our School Management System. Our school Management System is the primary source of

[www.stchristophersacademy.org](http://www.stchristophersacademy.org)

data. Therefore, any changes related to yours and your children data that you inform school of, will be transferred to your Magic booking account.

**Bookings:** From your account, you will be able to make or cancel bookings, access past bookings details and payment history 24/7. All bookings will be made online.

**Payments:** You can pay through magic booking by card.

Alternative payment methods are payment via bank transfer or pay by your child care vouchers.

-Bank transfer:

Please make your payment to the following account with child's name/BASC as the payee reference

Lloyds Bank

St Christophers Academy      Sort Code: 30-99-83 / Account 81050463

-Childcare voucher and TFC:

You will be able to integrate the element of Childcare voucher and TFC at the point of booking. The system will then give you the balance to pay based on how much you are planning to pay with the tax-free scheme. You will still need to instruct your Tax-free scheme to pay us.

### Where to find your account

Your Magic Booking account will be live the day after your child starts St Christophers Academy.

You can login to your account using the link below;

<https://stchristophersacademy.magicbooking.co.uk/Identity/Account/Login>

You can also find the link to Magic booking via our website

<https://www.stchristophersacademy.org> (Parents> Before and after school Club)

On the login page, enter the email address of the priority number 1 contact for your child that you have given school. Select 'Forgotten Password' and follow the instructions received in the email to create your password.

You will need to read and accept the terms and conditions and then select your child/ren and answer the yes/no consents before you can make any bookings.

[www.stchristophersacademy.org](http://www.stchristophersacademy.org)

Sessions available for you to book are as below. Please note there is an option to book both sessions together 3.15pm - 6.00pm. If you choose to book this and collect before 4.30pm, you will be unable to cancel the second session. Therefore, please only book the double session if you

definitely need the provision until 6.00pm. If there is a possibility you will only need the first session, please book the sessions separately.

Breakfast and After school Club 3.15 – 4.30pm (1st session only) After School Club

Breakfast and After school Club 4.30 – 6.00pm (2nd session only) After School Club

Breakfast and After school Club 3.15 – 6.00pm (Both sessions) After School Club

You will find a help section in the top right hand corner, should you need it.

If you would like your child to attend the club on their first day at St Christophers Academy, please email [sca-basc@bestacademies.org.uk](mailto:sca-basc@bestacademies.org.uk)

Please ensure you login to Magic booking, even if you do not intend to use the club. Unfortunately, there are times when you may need to use the club, for instance in an emergency or in the event of unavoidable delays. If you do not access your account, you will not be able to book your child in to the club without doing this first. As it can take a few minutes, we strongly advise you to login and familiarise yourself with the Magic booking system.

If you have any questions, please email Mrs Lay at [sca-basc@bestacademies.org.uk](mailto:sca-basc@bestacademies.org.uk)

Kind regards

Mrs Lay  
Breakfast and After School Club Manager

SCA

[www.stchristophersacademy.org](http://www.stchristophersacademy.org)